



Accommodation Requirements - booking form for individual delegate



HOTEL • BLUE MOUNTAINS • AUSTRALIA

First name: _____ Surname: _____

Address: _____

Phone: _____ Email: _____

Fax: _____ Arrival Time: _____

No. of Adults: _____ No. of Children and Ages: _____

Special Requests: _____

Room Type	Bedding Configuration (Please circle)		Arrival Date	Departure Date	No. of Rooms	Rate Per Night
						Per Room
Hotel Room Single B&B	King	Queen				\$169.00
Hotel Room Twin B&B	King	V, ā				\$179.00
1 Bedroom Spa Suite Single B&B	King					\$209.00
1 Bedroom Spa Suite Twin B&B	King	V, ā				\$219.00
2 Bedroom Spa Suite Twin B&B	Ü[[{ A King	Ü[[{ A King A: A, ā				\$299.00
2 Bedroom Spa Suite Triple B&B	Ü[[{ A King	Ü[[{ A King A: A, ā				\$309.00
2 Bedroom Spa Suite Quad B&B	Ü[[{ A King	Ü[[{ A King A: A, ā				\$319.00
Mountain View Villa Single B&B						\$299.00
Mountain View Villa Twin B&B						\$309.00
Extra Person B&B	Extra Person with Sofa Bed/Rollaway Bed					\$60.00

Room Occupancy: Hotel Rooms accommodate 2 guests maximum., there can not be an extra person added to a Hotel Room.
One Bedroom Suites a maximum of 4 people and Mountain View Villa a maximum of 4 people.

BOOKING TERMS & CONDITIONS:

- For cancellations within 30 Days of arrival and/or No shows - all rooms/room nights subject to 100% Cancellation Fees
- For cancellation up to 30 days prior to first arrival will be subject to a cancellation fee of 50% of the quoted rate per room night.
- All room types are subject to availability at the time of enquiry. All quoted rates are based on a minimum of three nights stay unless prior approval by the hotel management.
- All credit card transactions will incur a surcharge of 1.24%.
- Check-in from 3pm. Upon check in, you will be required to present a credit card for a pre-authorisation. If you do not have a credit card, you are required to provide valid photo identification for front desk to copy, prepay your total accommodation and leave a \$200.00 cash deposit which will be refunded less any incidental charges on check-out
- Check-out is by 11AM on the day of your departure
- Special requests will be noted on your booking. All requests are subject to availability only and cannot be guaranteed
- Tax Invoices will ONLY be provided upon check out.
- Should you wish to extend your stay post conference, we would be happy to offer you these same rates

CREDIT CARD DETAILS (Please complete to confirm your reservation):

AMEX MASTERCARD VISA DINERS JCB

Card Number: _____ Expiry Date: _____ / _____

Name on Card: _____

Is this credit card to be used for: To pay for Accommodation ONLY
 To pay for Accommodation and all incidentals

Full prepayment is required at the time of booking to guarantee your room reservation.

Please supply an email address for your tax invoice to be sent: _____

Please return your completed Booking Form via email: meet@mountainheritage.com.au

**PAYMENTS REQUESTED WITH A 3RD PARTY CREDIT CARD
MUST COMPLETE A CREDIT CARD AUTHORISATION FORM**